



KCBS Office Only:
Date Received _____
Pd _____
DB _____

## Contest Sanctioning Application

**Please complete and return this packet to:**  
**Kansas City BBQ Society**  
**11514 Hickman Mills Drive**  
**Kansas City, MO 64134**

Once your completed application packet (5 pages) and the \$350 sanctioning deposit is received, we will email confirmation that your application is processed and approved for verification. After final approval from the KCBS Board of Directors, your contest will be posted on our website and in the *Kansas City Bullsheet*.

Contest Name: \_\_\_\_\_

City/State: \_\_\_\_\_

Contest Date: \_\_\_\_\_

Is this a new contest?  YES  NO

*\*Existing Contests: If you need to change the date of your contest, please explain your reasons below. We will submit your request to be approved at the next scheduled monthly board meeting.*

Do you have a State Championship Proclamation from your Governor?  YES  NO

*If yes, we would appreciate a copy with this form. (IA, IL, CO and AZ states do not need to submit this.)*

Would you like to host a Certified Barbeque Judging Class?  YES  NO

*Either prior to your contest date or the weekend of your contest*

Would you like to donate a free entry to your contest for our Annual Banquet raffle held in January?  YES  NO

If you would like to request KCBS Contest Representatives, we will do our best to meet your request; however, there are no guarantees.

Rep. Name(s): \_\_\_\_\_

Organizer Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Signature \_\_\_\_\_

## 2010 SANCTION REQUEST FORM and SANCTIONING AGREEMENT

**PRINT LEGIBLY.** Your upcoming event listing depends on it! The information you provide will be used for our website and *The Kansas City Bullsheat*.

Official Contest Name \_\_\_\_\_  
 Contest Location (Street/City/State) \_\_\_\_\_  
 Contest dates (Set up day/Turn in Day) \_\_\_\_\_  
 Event held in conjunction with \_\_\_\_\_  
 Contest Organizer/Responsible Entity \_\_\_\_\_  
 Mailing Address \_\_\_\_\_  
 Contact Person \_\_\_\_\_  
 Mailing Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Telephone (Day) \_\_\_\_\_ Fax \_\_\_\_\_ Cell \_\_\_\_\_  
 Email \_\_\_\_\_ Web site \_\_\_\_\_  
 How did you hear about KCBS? \_\_\_\_\_

With this application, I/we hereby apply to be a Kansas City Barbeque Society (KCBS) sanctioned contest. I/we acknowledge that we have received and reviewed the *2010 Organizer's Guide and the 2010 Sanctioning Agreement* and agree to abide by the contents. The Contest Organizer, its officers, and directors further agree to the following conditions in order to obtain sanctioning from KCBS:

**Please read each of the following conditions carefully.**

1. I understand and agree to the terms and conditions as outlined in this application for sanctioning of my contest. I also agree to incorporate the suggestions and guidelines contained in the KCBS Organizers' Guide, a copy of which has been provided to me from the KCBS office, with this application or in the past.
2. I understand that this sanction request must be in the KCBS office a minimum of 90 days prior to the contest date.
3. I have included the minimum fee of \$350 with the sanction request form.
4. I agree to submit to KCBS a minimum of 90 days prior to the contest a list of all prize monies and a letter guaranteeing payment of said money.
5. Guarantee and pay prize monies as published/advertised to at least 5 places plus a Reserve Grand Champion and Grand Champion. This amount may not be reduced after sanctioning and advertising. KCBS will only post total cash award amount and will not include non-monetary amounts. There are times when circumstances make it impossible to comply, such as the loss of a sponsor. Therefore it is the policy of KCBS that any time prior to 90 days from the date of the contest, an organizer may apply to the Board of KCBS asking for a modification of the cash prize money, upon the following terms:
  - a. The organizer must in writing, state the cause for the modification, and the Board must find good cause, such as loss of a sponsor, in order to grant the request.

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Kansas City Barbeque Society 11514 Hickman Mills Drive Kansas City, Missouri 64134  
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- b. That all registered teams must be notified in writing (USPS) and by e-mail of the change and have an opportunity for a full refund, any time prior to 15 days before the contest date.
  - c. That immediately upon approval by KCBS all applications, advertising and websites of the contest, shall in a bold and conspicuous manner advertise the change and reduction in cash prize money.
6. I agree to pay the balance due of all KCBS fees at the end of contest day.
  7. I agree to pay representative's reimbursements at the end of contest day.
  8. I agree to follow and abide by KCBS Rules & Regulations and Judging Procedures.
  9. I agree to provide professional security for the protection of contestants and guest at all times during the event.
  10. I agree to provide a Certificate of Insurance, a minimum of 90 days prior to the contest, with KCBS named on a certificate of insurance with a minimum of \$1,000,000.00/2,000,000.00.
  11. I agree to send prize monies and contest results to teams within 10 days after contest day. (It is preferred that all prizes be awarded at the contest.)
  12. I understand the organizer is encouraged to use official KCBS logo on all contest materials, including but not limited to: promotional items, advertisements, banners, signage, t-shirts and all other contest materials after sanctioning has been approved by KCBS.
  13. I agree to provide to KCBS free of charge, a space accessible to the public in the cook area or near the judging area (up to a 40'x30') for the KCBS trailer and for KCBS to advertise, promote, and sell its products and services and to give away free samples from its national sponsors/partners, if requested by KCBS.
  14. I agree to provide needed material and supplies requested by KCBS to run the contest. In addition I agree to provide all support personnel required by the KCBS Contest Rep, including meat inspectors and volunteers to work in the Judging area.
  15. I understand that Organizers are encouraged to donate to KCBS one "free" entry for a team, to KCBS, which will be used to promote our contest at the annual banquet and as part of the KCBS events of at the banquet.
  16. If this is the first time the contest is to be sanctioned by KCBS, I agree to attend and work a contest prior to the contest listed below, and to provide KCBS with a certificate of attendance signed by the Contest Official/Rep a minimum of 30 days prior to the contest and/or write a detail contest plan to be submitted to and approved by the KCBS Board of Directors.
  17. It is understood, that this agreement does not create a partnership. The Contest Organizer may not bind or contract on behalf of KCBS. KCBS agrees to provide the Organizer with a proprietary set of contest rules, materials and the officials to conduct the judging portion of the contest. The Organizer is responsible for all other issues concerning their event.
  18. KCBS does not make any representation to Organizer, nor guaranty the profitability of any contest, by agreeing to provide sanctioning. Sanctioning does not guaranty the number of participants who will participate, and no representation has been made to Organizer.
  19. Sanction requests are reviewed at monthly Board of Directors Meeting. Sanction approval is at the discretion of the Board of Directors based on date availability, lead time, strength of application and supporting materials, availability of Contest Representatives and other factors.
  20. The minimum sanction fee of \$350 must accompany this application before sanction request is presented to the Board. If the application is not approved, the fee will be refunded. The sanctioning fee is otherwise nonrefundable.

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21. It is further understood that any violation of the above conditions contained in this agreement, will at the sole option of KCBS cause this agreement to be null and void. In that event, KCBS will withdraw sanctioning and will not provide services to the Organizer. The Organizer will forfeit all monies and fees previously paid to KCBS.
22. In consideration of the above covenants, the undersigned, officially representing the organization herein named, its officers and directors, agrees to hold Kansas City Barbeque Society (KCBS), its Board of Directors, officers, volunteers, and their assigns harmless from any and all claims, suits or proceedings of any nature which may be brought against them on account of any action, non action on the part of the organizer, its officers, employees or volunteers including any injuries to the person or property received during or related to the above described event. The undersigned agrees to abide by all requirements and responsibilities for KCBS sanctioned events as stated in the sanctioning requirements. The undersigned agrees to execute the contest in accordance with KCBS Rules & Regulations, and pay all fees (sanction and advertising) as set forth.
23. Settlement of any disputes will be governed under the laws of the State of Missouri.

**The Kansas City Barbeque Society  
SANCTION REQUEST FORM and SANCTIONING AGREEMENT**

I/we have read this five (5) page "Kansas City Barbeque Society Sanctioning Information and Application Agreement" document and understand my/our requirements to apply for and maintain sanctioning with KCBS.

**Date:** \_\_\_\_\_

**Name of Organization:**

\_\_\_\_\_

**Organization Official/Contest Chairman (if different)**

\_\_\_\_\_

**Title** \_\_\_\_\_

**Signature**

\_\_\_\_\_

**Notary**

**Date:** \_\_\_\_\_

**Notary Signature**

**Mail form with \$350 sanctioning deposit to:**

KCBS  
11514 Hickman Mills Drive  
Kansas City, MO 64134

Questions: Call 816.765.5891

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**Special Note**

*All contest organizers are expected to submit 90 days PRIOR to contest:*

1. A list of all prize monies and a letter guaranteeing payment of said money.
2. A Certificate of Insurance with KCBS named on a certificate of insurance with a minimum of \$1,000,000.00/2,000,000.00.

*New contest organizers are required to submit 30 days PRIOR to contest:*

Organizer-in-Training Form - Attend one KCBS sanctioned contest at least 30 days prior to contest. Organizer-in-Training form is located on the KCBS website. A contest business plan may be submitted in lieu of Organizer-in-Training form.

**KCBS policy concerning sanctioning and date reservations for new and existing contest.** Adopted May, 2008

Sanctioning: Selection of contest dates for next season.

**Existing contest:** KCBS will presume that all existing contests will sanction the same weekend again next year, as the *date* they held this year. KCBS will hold this date as a protected date until December 1<sup>st</sup> of each year. It shall be the obligation of the organizer to send in an application for sanctioning with the appropriate fee by December 1<sup>st</sup>, in order to hold these dates, for the next season.

Should an organizer not send in sanctioning by December 1<sup>st</sup>, then when the sanctioning is received, the contest will be reviewed as any other contest, new or old as the date selected, which may or may not be approved, based upon the contest sanctioning policy of KCBS.

**New Contest:** New contests may apply for sanctioning for the next year, at any time. KCBS will consider the request presuming all existing contests will be sanctioned next year. If the contest would be approved with the presumption all existing contests will return, then sanctioning may be granted. Should the date requested be in conflict with the "presumed returning contest" then sanctioning shall not be granted until after December 1<sup>st</sup> and appropriate consideration.

This policy is not intended to change any of the policy concerning, saturation and density of cooks when considering contests in a geographical area.

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